

Regular Meeting St. Clair Township

DATE: May 8, 2012

TIME: 7:00 p.m.

LOCATION: St. Clair Township
107 Service Street
Swansea, IL 62226

MEMBERS PRESENT: Tim Buchanan, Supervisor
Mary Carroll, Clerk
Mark Burk, Road Commissioner
Dave Barnes, Trustee
Richard Schobert, Trustee
Bob Trentman, Trustee
Greg Bridgman, Trustee

SERVICE PROVIDERS PRESENT Chad Rhutasel
Ron Stuckel
Tim Pruett

OTHERS PRESENT: Dean Wallen Rhonda Burk
Terry Carroll James Alexander

Roll Call:

The regular meeting of the St. Clair Township Board was called to order by Supervisor, Tim Buchanan with the Pledge of Allegiance. Roll call found that all members were present except for Assessor, Robert Knee.

Minutes of the Regular Board Meeting held on April 10, 2012

A motion was made by Trustee Schobert to approve the April 10, 2012 regular meeting minutes. It was seconded by Trustee Bridgman Roll call vote. All in favor.

Minutes of the Special Board Meeting held on April 23, 2012

A motion was made by Trustee Barnes to approve the April 23, 2012 special meeting minutes with correction. It was seconded by Trustee Bridgman Roll call vote. All in favor.

Minutes of the Executive Session held on April 23, 2012

A motion was made by Trustee Barnes to approve the April 23, 2012 executive session meeting minutes with correction. It was seconded by Trustee Bridgman Roll call vote. All in favor.

Treasurer's Report

Trustee Barnes made a motion to approve the Treasurer's report. Trustee Schobert seconded the motion. Roll call vote. All in favor.

To keep costs down, Supervisor Buchanan said he would be going out of order on the agenda because the service providers in attendance would be reporting on several items.

UV Plan Upgrade. Tim Pruett of Rhutasel Engineering gave an update on the UV Plant Upgrade. He showed pictures of the completed product. He recommended that Pay Request #4 for Haier Plumbing in the amount of \$62,564.67 be approved and paid. This amount reflects work being 100% complete. He said that two percent (\$7,285.71) is being held back for retainage. Trustee Schobert made a motion to approve Pay Request #4. Trustee Bridgman seconded the motion. Roll call vote. All in favor. Supervisor Buchanan asked that when the money is received from the State, if the Board members were okay with him paying Haier the money immediately. They were all in agreement to allow Supervisor Buchanan to pay Haier the money when it was received.

Vicksburg Sewer Project. Ron Stuckel of KDG Engineering gave an update on the Vicksburg Sewer Project. He said the total cost of the project is \$131,494.95. He recommended that the board approve the engineer's pay request for Midwest Excavating in the amount of \$52,399.95, less 10% retainage making it \$47,159.96. He said they have done good work and are very professional. Trustee Barnes made a motion to approve the pay request. Trustee Bridgman seconded the motion. Roll call vote. All in favor.

Piper Hills/Greystone Sewer Project. Mr. Stuckel also went over the status of the Piper Hills/Greystone sewage project. He asked that the board approve a pay request for Hank's Excavating in the amount of \$37,489.80 less 10% retainage, making it \$33,740.82. He said the total cost of the project is \$72,883.50. Mr. Stuckel said Hank's has had good workmanlike practices, and KDG recommends the Board approve the request. Trustee Bridgman made a motion to approve the pay request. Trustee Schobert seconded the motion. Roll call vote. All in favor.

Roundabout Sewer Line Relocation. Mr. Stuckel reported on the roundabout sewer line relocation project. He said the surveying is complete and they will begin design soon.

Loop Creek Sewer Relocation Project. Mr. Stuckel said easements have been received, but they are working on coordinating and finalizing easements for the Loop Creek sewer project.

Hydro Services Request for Additional Fees. Supervisor Buchanan said at the last meeting that Hydro Services had requested an increase in fees for additional testing and the cost to transport the material to the lab. He said he discussed his concerns about the additional fees with Chad Rhutassel at Hydro and it was agreed to only charge \$80.17 per month instead of \$100.00 per month as originally requested. Trustee Schobert made a motion to approve the additional expenses. Trustee Barnes seconded the motion. Roll call vote. All in favor.

Backups on Potomac & Bunker Hill. Chad Rhutassel of Hydro reviewed what happened and the time line for the April 28, 2012 backups on Potomac and Bunker Hill. Mr. Rhutassel felt that everything that could have been done was. Supervisor Buchanan read a report from engineer David Rodden who identified some things that we can look at to prevent future problems.

Resident Dean Wallen mentioned that a friend of his had two backups and they thought it had to do with someone installing a new water meter. He also mentioned that in Champaign, IL they are now taxing people for surface water.

Supervisor Buchanan recommended self insuring the cost of these backups (approximately \$4,000) since it was an unusual situation, the properties have been damaged two times in a short period of time, there is a high deductible, submitting a claim will cause the insurance rates will go up and most likely the insurance company will not pay this claim any way. After discussion, Trustees Schobert, Trentman and Barnes felt the claim should be turned into insurance. Supervisor Buchanan said he would submit the claim.

Backflow Prevention Valves. There was discussion around installing backflow prevention valves at the homes on Potomac and Bunker Hill. It was discussed that the backflow valves are not fool proof, they have to be monitored by the homeowner and there is no guarantee this will solve the problem. Supervisor Buchanan said he had the company go out to the homes and review each situation. The cost to install all three of them will be \$4,950. Trustee Schobert made a motion that upon the approval of the owners the Township offer that the backflow prevention valves be installed. Trustee Barnes seconded the motion. Roll call vote. All in favor. Supervisor Buchanan said that he will set up a meeting with the owners to go over the pros and cons and each owner can make a decision.

Sewer Account Write-Off - A bankruptcy situation wherein \$93.62 is owed and we cannot legally pursue payment. We will have to write it off. Trustee Schobert made a motion to write the debt off. It was seconded by Trustee Barnes. Roll call vote. All in favor.

Public Comments - Mr. Alexander is a landlord and said he has an agreement with the Township to pay a past due account of \$2,805. He said these are bills that that his tenants did not pay. Mr. Alexander felt that the Township did not abide by a former agreement that had been in place. Supervisor Buchanan explained that Mr. Alexander was keeping current on the former debt, but that he was not keeping the current bills paid which caused the former agreement to go into default. A new agreement was entered into that was to pay the past due amount in 12 months. Supervisor Buchanan said Mr. Alexander had asked the Township to extend the agreement to 24 months. The Township was willing to help him out and extended the payment amount from 12 months to 17 months. Mr. Alexander is now asking for another extension to 24 months. Trustee Schobert made a motion to allow Mr. Alexander to pay off his past debt in 24 months. Motion dies for lack of second.

Budget Report - Trustee Schobert made a motion to approve the budget report. It was seconded by Trustee Barnes. Roll call vote. All in favor.

Monthly Bills - Trustee Schobert made a motion to approve the monthly bills. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

Communications - Belleville News Democrat sent a FOIA request for information regarding attorney's fees. Supervisor Buchanan said he submitted the information requested. Supervisor Buchanan provided a written copy of the fees for the Board's review.

Supervisor's Report

- Insurance Claims - Supervisor Buchanan said there was none, but he will submit the claim for Potomac and Bunker Hill.
- Delinquent Sewer Account Report - Trending down
- Water Shutoff Report - None at this time.

- Lee's Chicken Grease Update - Supervisor Buchanan said there is another problem. We are checking it every month, and there is still grease getting out of their trap and into our lines. It is more grease that should be coming out. Supervisor Buchanan said that the next time we have to clean grease out of our line he would call the owner of Lee's chicken to let him see the problem first hand.
- Returned Check Fee - The \$25 fee for returned checks will begin on the next billing.
- Liens Expiring - At the last meeting, Trustee Trentman said he thought that liens expired, and asked Supervisor Buchanan to look into this. Supervisor Buchanan said he did research and the Recorder of Deeds confirmed that liens on properties do not expire.

Highway Commissioner's Report

- Started Chenot Place Project
- Stookey is completely finished
- Everything else is going really good

There being no further business, Trustee Schobert made a motion to adjourn the meeting. Trustee Barnes seconded the motion. Roll call vote. All in favor.

Meeting was adjourned at 8:46 p.m.

Respectfully submitted:



Mary Carroll
Township Clerk