

**Regular Meeting
St. Clair Township**

DATE: July 24, 2012

TIME: 7:00 p.m.

LOCATION: St. Clair Township
107 Service Street
Swansea, IL 62226

MEMBERS PRESENT: Tim Buchanan, Supervisor
Mark Burk, Road Commissioner
Mary Carroll, Clerk
Dave Barnes, Trustee
Bob Trentman, Trustee
Greg Bridgman, Trustee
Richard Schobert, Trustee

OTHERS PRESENT: Dean Wallen
Terry Carroll
Rhonda Burk
Skip Kernan

Roll Call - The regular meeting of the St. Clair Township Board was called to order by Supervisor, Tim Buchanan with the Pledge of Allegiance. All were present, except for Assessor Robert Knee who was absent.

Minutes of the Budget Hearing held on June 26, 2012. A motion was made by Trustee Barnes to approve the June 26, 2012 budget hearing minutes. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

Minutes of the Regular Board Meeting held on June 26, 2012. Supervisor Buchanan asked that the section on Infiltration Investigation of Sewer Lines in Old Lincolnshire be changed to clarify some points. And Trustee Trentman wanted to review the information regarding a sewer write off. Trustee Barnes made a motion to table the minutes until the next meeting. Trustee Bridgman seconded the motion. Roll call vote. All in favor.

Treasurer's Report. Trustee Schobert made a motion to approve the Treasurer's report. Trustee Bridge seconded the motion. Roll call vote. All in favor.

Monthly Bills. Trustee Barnes made a motion to approve the monthly bills. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

Communications

- Supervisor Buchanan provided copies of two letters from James R. Williams requesting information under the Illinois Freed of Information Act (FOIA). Supervisor Buchanan said that it took over three days to gather the information that was requested and involved three hours of attorney review time.
- A denial letter from the insurance company for the sewer backups on Bunker Hill and Potomac was provided to the board members for review. Supervisor Buchanan said this would be discussed later in the meeting.

Reports

Supervisor's Report

- Insurance Claims - The appeal for the claims on Bunker Hill and Potomac for the 4/28/12 backup were denied.
- Delinquent Sewer Account Report - The 150 days and up items are up slightly higher than last time, but not that much change.
- Infiltration - Supervisor Buchanan went over in detail what steps were being taken to correct the infiltration problems. He said they have resealed manholes, removed grease from line, reviewed the condition of all manholes, removed roots from lines on Roanoke and Vicksburg with eight inch cutter rather than a six inch cutter, the water company repaired a leak at 1500 Potomac, Supervisor Buchanan reached out to various municipalities, MSD and Waldens to research best practices, and smoke testing of lines will begin on August 8th. Supervisor Buchanan reported that, in reference to Mr. Trentman's question last meeting, the engineer said that it was not a good idea to have a second main pump at the plant come on automatically during high water events. Trustee Trentman asked if the engineer could come to the next meeting to explain why the second pump could not kick in automatically. Supervisor Buchanan said he would arrange for this.
- USA Enterprises Update - Supervisor Buchanan said the company owns duplexes and apartments in the Township and they had a signed agreement to pay off unpaid sewer accounts, but they broke the agreement. USA Enterprise recently sold off six buildings and the mortgage company has paid off liens of \$25,080. This leaves a balance of \$37,000 owed to the Township. Water shut off notices have been sent to the tenants. One tenant is willing to pay past due balances to the Township directly in instead of paying USA Enterprises rent payments. These payments would be credited to the delinquent account owed by USA Enterprises. The Township attorney has researched to make sure this can be done, and he will draw up the contract.

Highway Commissioner's Report -

- Commissioner Burk reported that Chenot is finished, except for a couple of things yet.

- He said they are working on overlay on South 15Th Street and the West 4th Street area.
- He said they will be working on the area near Yorktown until August.
- Old Lincolnshire will finish out the year.
- Commissioner Burk said he has asked the road crew to monitor themselves in the extreme heat to make sure they don't over do it.
- He added that the guys are doing a great job.

Supervisor Buchanan said he wanted to mention that the Township is getting bids to resurface the tennis courts and the hockey rink in Swansea. However, Depending on the cost it could be that only one project may get completed.

Public Comments

Skip Kernan asked why James Williams requested information. Supervisor Buchanan said that Attorney Williams would not divulge that information. Kernan also wanted to know if there was anything new to report with regard to Swansea. Supervisor Buchanan said it is still going back and forth.

Dean Wallen said the Township did a good job in the Yorktown area, and that he really appreciates the work that was done.

Business Items:

- A. Sewer Backup Claims from 4/28/12 - Supervisor Buchanan reminded everyone that at the last meeting, it was agreed that the Township would submit the appeal claim to the insurance company, and if it was denied the Township would self-insure for these backups. The appeal was denied. Supervisor Buchanan said 320 Bunker Hill has provided a detailed listing of their loss, totaling \$2,342. 312 Bunker Hill and 1500 Potomac have not yet submitted their information. Trustee Barnes made a motion to pay the claim of \$2,342 for the loss at 320 Bunker Hill. It was seconded by Trustee Bridgman. Roll call vote. Trentman- NO, Bridgman-YES, Schobert-NO, Barnes-YES, Buchanan-YES. Motion carries.
- B. HMG Agreement - Supervisor Buchanan said a proposal from HMG Engineering has been submitted for work to develop a Capacity Management, Operations, and Maintenance Plan (CMOM) which is required by Illinois Environmental Protection Agency (IEPA) operating permit. Supervisor Buchanan said this was needed as soon as possible and it requires municipalities to research the sewer systems and identify problem areas and propose a plan and how any problems will be remedied. Trustee Barnes asked about HMG's qualifications. Supervisor Buchanan said that their rate is competitive, they are trustworthy and they are familiar with doing CMOM's. Trustee Schobert asked why Rhutasel was not considered. Supervisor Buchanan said that Rhutasel applied for the plant operating permit for us but did not tell us that we needed to do a CMOM plan within one year of receiving the permit. Trustee Bridgman made a motion to approve the agreement with HMG to provide a CMOM plan. Trustee Barnes seconded the motion. Roll call vote. All in favor.
- C. Sewer Easement Agreement with Neal Trentman - Supervisor Buchanan said that Neal Trentman has agreed to the proposal for the easement agreement. Trustee

Schobert made a motion to approve the Easement Agreement with Neal Trentman. It was seconded by Trustee Barnes. Roll call vote. All in favor.

- D. License and Non-Disclosure Agreement with St. Clair County for Aerial Maps - Supervisor Buchanan asked St. Clair County if they were willing to allow the Township to use their aerial maps at no charge, and the County agreed to do so. Trustee Barnes made a motion to approve License and Non Disclosure Agreement related to the use of the aerial maps. Trustee Bridgman seconded the motion. Roll call vote. All in favor.
- E. Haier Plumbing Pay Request - Supervisor Buchanan said this was put on the agenda, but the request has not been received yet.
- F. Portable Pump Bid. Supervisor Buchanan said the four bids received were opened last Thursday. He said the engineer is still reviewing the information, and is not yet ready to make a recommendation.
- G. Swansea Sewer Use Negotiations - Comments were received from Swansea on 7/2/12. Supervisor Buchanan has reviewed and provided his comments to the engineer, but has not yet received it back from the engineer. Supervisor Buchanan added that he feels the best way to work it out would be to sit down together with both parties face to face.

Supervisor Buchanan said he wanted to mention that the Boy Scouts painted the restrooms at Centennial Park.

There being no further business, Trustee Schobert made a motion to adjourn the meeting. Trustee Bridgman seconded the motion. Roll call vote. All in favor.

Meeting was adjourned at 8:08p.m.

Respectfully submitted:



Mary Carroll
Township Clerk