

## **Regular Meeting St. Clair Township**

DATE: August 28, 2012

TIME: 7:00 p.m.

LOCATION: St. Clair Township  
107 Service Street  
Swansea, IL 62226

MEMBERS PRESENT: Tim Buchanan, Supervisor  
Mark Burk, Road Commissioner  
Dave Barnes, Trustee  
Bob Trentman, Trustee  
Greg Bridgman, Trustee  
Richard Schobert, Trustee  
Robert Knee, Assessor

OTHERS PRESENT: Joyce Grice  
Terry Carroll  
Jewel Frazier  
Rhonda Burk

### Roll Call:

The regular meeting of the St. Clair Township Board was called to order by Supervisor, Tim Buchanan with the Pledge of Allegiance. Roll call found that all members were present except for Clerk, Mary Carroll.

### Minutes of the Regular Board Meeting held on June 26, 2012

A motion was made by Trustee Bridgman to approve the amended June 26, 2012 regular meeting minutes. It was seconded by Trustee Barnes. Roll call vote. Trentman-YES, Bridgman-YES, Schobert-Abstain, Barnes-YES, Buchanan-YES. Motion carries.

### Minutes of the Regular Board Meeting held on July 24, 2012

A motion was made by Trustee Bridgman to approve the July 24, 2012 regular board meeting minutes. It was seconded by Trustee Schobert. Roll call vote. All in favor.

Treasurer's Report - Trustee Schobert made a motion to approve the treasurer's report. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

Budget Report - Trustee Barnes made a motion to approve the budget report. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

Monthly Bills - Trustee Schobert made a motion to approve the monthly bills. It was seconded by Trustee Bridgman. Roll call vote. All in favor.

### Communications

- The Township received a letter from JW Boyles regarding the audit that will be discussed later in the meeting.
- The Township received request for information under the Freedom of Information Act (FOIA) from Skip Kernan of Swansea, IL and John Lappe of Hinsdale, IL. Both requests have been fulfilled.
- The Swansea Patriots sent a letter requesting the purchase of an ad for their annual Camelot Dinner Auction. Supervisor Buchanan wanted to make everyone aware of that.

### Supervisor's Report

- Insurance Claims – No new claims.
- Delinquent Sewer Account Report - It went up a bit after trending downward.
- Water Shutoff Report - The list is getting smaller. We are making progress.
- Write Off - Supervisor Buchanan said there are two recommended write offs. Both of them are the result of bankruptcies and we have to legally write them off. Trustee Trentman asked if the attorney could explain why Chapter 13 Bankruptcies have to be written off and asked that the Board hold off approving them.
- Infiltration Investigation of Sewer Lines in Old Lincolnshire - Supervisor Buchanan said all the lines were smoke tested. It revealed 22 broken laterals or sewer cleanouts. Letters were sent to the property owners to request repair, and many have responded. No response from the field where most of the problems are. The Township has also poured dyed water down all of the storm drains to check for cross connections with sanitary sewer lines. Only one small problem as discovered.
- USA Enterprises Update - The Township has entered into an agreement with one of the tenants and the rent is being applied to the past due closed sewer account that is the responsibility of the landlord. Supervisor Buchanan is also working on making similar arrangements with the other tenants.
- Grease and Root Pictures - Supervisor Buchanan passed around pictures for the Board to view grease and root in sewer lines.
- Good Energy Broker Services - Supervisor Buchanan said if no board member objected, he is going to sign an agreement with Good Energy to allow them to analyze and shop the market to get the best energy rates. Good Energy is working with several other local municipalities. The analysis is free, but they get paid a percentage of the money saved.
- Set Elected Officials Salaries - Supervisor Buchanan said he wanted to inform the board that the elected officials salaries need to be set no later than the October Board meeting.

### Highway Commissioner's Report -

- Commissioner Burk said there is a problem with yard maintenance and trash at homes that are being foreclosed on. He said Joyce Grice will elaborate more during the public comment portion of the meeting.

Public Comments - Joyce Grice said she took pictures that she has on her phone of the rental locations in Weatherstone that have trash issues. She also mentioned that she has a problem with the on-line sewer payment process. She said she got a good deal with Cynergy for her electric. In addition, she said the management companies at some of the rental properties near her have overgrown bushes. Highway Commissioner Burk has already told her that the Township has no jurisdiction over the bushes, but he did call the County for her regarding the trash, but the trash has not been picked up yet. Supervisor Buchanan said he would also call someone at the County Zoning for her.

Business Items:

- A. Sewer Write-Offs - Discussed earlier in the meeting.
- B. Automated Running of Both Main Sewer Plan Pumps (Dave Rodden) - Engineer Rodden explained why when there are big rainfalls, both the Township main sewer plant pumps can't be set up automatically so that they can be running at the same time. He also provided a written response.
- C. Accept Portable Pump Bids. The Township received bids for a six inch portable pump. Engineer Rodden analyzed the bids, provided his findings to the board and provided his recommendation. The information was reviewed and discussed with the members of the board. Trustee Barnes made a motion to purchase the Rain for Rent Power Prime Pump for \$35,345.65. It was seconded by Trustee Bridgman. Roll call vote. All in favor.
- D. Hockey Court Resurfacing - Supervisor Buchanan reviewed the three bids and it was discussed among the board. He recommended approving the bid with All Weather Courts for \$12,840. Trustee Schobert made a motion to approve the bid from All Weather Courts for \$12,840. Trustee Barnes seconded the motion. Roll call vote. All in favor.
- E. St. Clair County Park's Grant Support Resolution No. 2012-4 - Supervisor Buchanan said this was a resolution to approve him to submit a grant application for a park grant to resurface the tennis courts. Trustee Barnes made a motion to apply for the grant. It was seconded by Trustee Schobert. Roll call vote. All in favor.
- F. Sewer Backup Claim from 4/28/12 - Mr. Mike Schaab submitted his documentation for reimbursement of his damages which were \$255.30. Trustee Barnes made a motion to approve reimbursement to Mr. Schaab. Trustee Bridgman seconded the motion. Roll call vote. Trentman-NO, Bridgman-YES, Schobert-NO, Barnes-YES, Buchanan-YES. Motion carries.
- G. Backflow Valve Reimbursement - There were no requests
- H. Haier Plumbing Pay Request - Haier did not submit a request.
- I. Audit Report FY2011-12 and Letters - The audit was available to all board members. The Supervisor went over the audit suggestions in the letters provided. Trustee Schobert made a motion to approve the audit report and audit letters. It was seconded by Trustee Bridgman. Roll call vote. All in favor.
- J. Woodfield Estates Customer Transfer to Swansea - EPA ruled the homes in the neighborhood in question had to switch from aeration to a force main. Swansea is requesting maintenance of the sewer main under Hartman Lane and to bill the residents. Supervisor Buchanan said he has requested a copy of the signed agreement, but Swansea has not yet provided it.
- K. Swansea Sewer Use Negotiations - The Township received a letter from Swansea asking several questions, and the Township responded by letter dated August 1, 2012. The Township is now waiting for a response.
- L. Personnel Issue - Supervisor Buchanan handed out a document for the board members to read, but there was no discussion.

There being no further business, Trustee Barnes made a motion to adjourn the meeting. Trustee Bridgman seconded the motion. Roll call vote. All in favor.

Meeting was adjourned at approximately 8:45 p.m.

Respectfully submitted:

Mary Carroll  
Township Clerk