

**BUDGET & APPROPRIATION ORDINANCE
ST. CLAIR TOWNSHIP
FY 2011-2012**

ORDINANCE 2011 - 5

An ordinance appropriating for all town purposes for St. Clair Township,
St. Clair County, Illinois, for the fiscal year beginning April 1, 2011 and ending
March 31, 2012.

BE IT ORDAINED by the Board of Trustees of St. Clair Township, St. Clair
County, Illinois.

SECTION 1. That the amounts hereinafter set forth, or so much thereof as may
be authorized by law, and as may be needed or deemed necessary to defray all
expenses and liabilities of St. Clair Township, be and the same are hereby
appropriated for the town purposes of St. Clair Township, St. Clair County,
Illinois, as hereinafter specified for the fiscal year beginning April 1, 2011 and
ending March 31, 2012.

SECTION 2. That the following budget containing an estimate of revenues and
expenditures is hereby adopted for the following funds;

<u>General Town Fund</u>	<u>General Assistance Fund</u>
<u>Park Maintenance Fund</u>	<u>Sanitary Sewer Fund</u>

1	GENERAL TOWN FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
388	BEGINNING BALANCE APRIL 1	155,030	173,456	340,883
	REVENUES			
311	Property Tax	229,769	229,444	211,000
312	Delinquent Taxes	40	104	100
315	Property Tax Increment Financing	0	175	200
316	Mobile Home Tax	565	542	600
342	Replacement Tax	22,662	24,612	23,000
365	Newsletter Revenue	0	600	500
370	Employee Sharing Revenue (from sewer)	0	12,220	39,000
375	Sale of Assets	0	0	14,322
379	201 Service Street Principle Payments	0	131,138	0
380	201 Service Street Interest Payments	6,556	3,807	0
381	Interest Income	835	1,511	800
384	Reimbursement (elections etc.)	2,200	1,160	1,160
	TOTAL REVENUES	262,627	405,313	290,682
	TOTAL FUNDS AVAILABLE	417,657	578,769	631,565
	EXPENDITURES			
1-11	Administration	230,000	241,077	273,800
1-12	Assessor	501	189	1,000
1-32	Senior Citizens	11,750	4,000	19,500
	TOTAL EXPENDITURES/APPROPRIATIONS	242,251	245,266	294,300
	REVENUES MINUS EXPENDITURES	20,376	160,047	-3,618
	ENDING BALANCE MARCH 31	175,406	333,503	337,265

1	GENERAL TOWN FUND (continued)	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
1-11	ADMINISTRATION			
	PERSONNEL			
421	Salaries	140,683	135,799	136,000
451	Health Insurance	39,781	31,924	38,000
454	Worker's Compensation	1,428	1,776	2,000
461	Social Security/Medicare	12,770	10,388	12,000
463	Illinois Municipal Retirement Fund	8,489	10,190	13,000
	TOTAL PERSONNEL	203,151	190,077	201,000
	CONTRACTUAL SERVICES			
512	Maintenance Equipment	349	443	2,000
531	Accounting Service	10,800	5,500	6,000
533	Professional Services			500
533.2	Attorney Fees	1,830	1,620	2,500
533.3	Website Services	676	168	250
538	Animal Control	3,000	0	0
551	Postage	0	165	200
553	Publishing	434	1,435	2,000
554	Printing	255	0	500
555	Subscriptions (Legal Reporter)	0	200	50
556	License Fee (Locis & Antivirus)	0	0	300
557	Newsletter	0	1,231	1,500
561	Dues (Township Officials and St. Clair County Township Offi	1,038	1,048	350
562	Travel Expenses	0	50	300
563	Training	886	100	300
571	Utilities	894	0	0
571.1	Phones & Internet Access	0	2,818	2,300
579	Banking Charges	1,403	559	700
591	General Insurance	1,848	4,523	5,000
592	Supervisor's Bond	1,083	204	250
594	Equipment Rental	1,743	0	500
	TOTAL CONTRACTUAL SERVICES	26,239	20,064	25,500
	COMMODITIES			
651	Office Supplies	262	51	500
	TOTAL COMMODITIES	262	51	500
	CAPITAL OUTLAY			
830	Equipment Purchase	0	0	5,000
	TOTAL CAPITAL OUTLAY	0	0	5,000
	OTHER EXPENDITURES			
916	Election Expenses	0	589	800
928	Contingencies (5% of appropriation max)	0	0	10,000
929	Miscellaneous Expense	348	296	1,000
999	Interfund Transfer	0	30,000	30,000
	TOTAL OTHER EXPENDITURES	348	30,885	41,800
	TOTAL ADMINISTRATION	230,000	241,077	273,800

1	GENERAL TOWN FUND (continued)	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
1-12	ASSESSOR			
	CONTRACTUAL SERVICES			
562	Travel Expenses	501	189	500
563	Training	0	0	500
	TOTAL CONTRACTUAL SERVICES	501	189	1,000
	TOTAL ASSESSOR DIVISION	501	189	1,000
1-32	SENIOR CITIZENS			
519	Southwestern Illinois College R.S.V.P.	4,000	4,000	4,000
520	Southwestern Illinois College A.T.S	7,750	0	15,500
	TOTAL SENIOR CITIZEN DIVISION	11,750	4,000	19,500

2	GENERAL ASSISTANCE FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
388	BEGINNING BALANCE APRIL 1	24,392	20,273	25,837
	REVENUES			
311	Property Tax	12,127	12,537	40,000
316	Mobile Home Tax	30	29	20
381	Interest Income	139	117	75
384	SSI Refund	9,461	2,675	2,000
385	GA Case Reinbursement	375	150	150
399	Interfund Revenue	0	30,000	10,000
	TOTAL REVENUES	22,132	45,508	52,245
	TOTAL FUNDS AVAILABLE	46,524	65,781	78,082
	EXPENDITURES			
2-11	Administration	4,519	2,360	22,600
2-12	Home Relief	21,731	37,600	48,100
	TOTAL EXPENDITURES/APPROPRIATIONS	26,250	39,960	70,700
	REVENUES MINUS EXPENDITURES	-4,118	5,548	-18,455
	Ending Balance March 31	20,274	25,821	7,382

2	GENERAL ASSISTANCE FUND (cont)	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
2-11	ADMINISTRATION			
	PERSONNEL			
440	Employee Sharing Expense (to sewer)	0	0	18,000
	TOTAL PERSONNEL	0	0	18,000
	CONTRACTUAL SERVICES			
533	Professional Services	0	0	300
551	Postage	0	0	300
562	Travel Expenses	0	0	100
563	Training	195	0	200
571	Utilities	1,964	0	0
571.1	Phones & Internet Access			1,200
591	Catastrophic Insurance	2,360	2,360	2,500
	TOTAL CONTRACTUAL SERVICES	4,519	2,360	4,600
	TOTAL ADMINISTRATION	4,519	2,360	22,600
2-12	HOME RELIEF			
	CONTRACTUAL SERVICES			
581	Physician Services	104	228	600
582	Hospital Services	0	20	500
586	Funeral & Burial Service	1,000	0	1,500
587	Shelter	5,305	11,650	15,000
588	Utilities	2,106	2,395	3,000
	TOTAL CONTRACTUAL SERVICES	8,515	14,293	20,600
	COMMODITIES			
691	Food	11	245	500
692	Personal Incidentals	13,205	16,102	17,000
695	Medicine	0	6,960	7,000
	TOTAL COMMODITIES	13,216	23,307	24,500
	OTHER EXPENDITURES			
928	Contingencies (5% of appropriation max)	0	0	3,000
	TOTAL OTHER EXPENDITURES	0	0	3,000
	TOTAL HOME RELIEF	21,731	37,600	48,100

3	PARK MAINTENANCE FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
388	BEGINNING BALANCE APRIL 1	76,091	82,476	31,563
	REVENUES			
311	Property Tax	10,212	21,314	63,000
316	Mobile Home Tax	25	50	30
375	Sale of Assets			2,011
381	Interest Income	465	284	100
399	Interfund Revenue	0	0	20,000
	TOTAL REVENUES	10,702	21,648	85,141
	TOTAL FUNDS AVAILABLE	86,793	104,124	116,704
	EXPENDITURES			
	PERSONNEL			
440	Employee Sharing Expense (to sewer)	0	59,237	63,000
	TOTAL PERSONNEL	0	59,237	63,000
	CONTRACTUAL SERVICES			
512	Equipment Maintenance	664	312	4,000
517	Park Maintenance	2,370	2,902	21,000
532	Engineering Fees	0	367	1,000
533	Professional Services	0	0	500
562	Travel Expenses			100
571	Utilities	2,008	0	0
571.4	Electric & Gas	0	1,613	2,000
571.5	Water & Sewer	0	350	450
594	Equipment Rental	380	697	2,000
	TOTAL CONTRACTUAL SERVICES	5,422	6,241	31,050
	COMMODITIES			
612	Maintenance Supplies	0	4,914	6,000
655	Fuel	0	1,987	3,000
	TOTAL COMMODITIES	0	6,901	9,000
	CAPITAL OUTLAY			
830	Equipment Purchase	0	0	10,000
	TOTAL CAPITAL OUTLAY	0	0	10,000
	OTHER EXPENDITURES			
928	Contingencies (5% of appropriation max)	0	0	3,000
929	Miscellaneous Expense	0	257	500
	TOTAL OTHER EXPENDITURES	0	257	3,500
	TOTAL EXPENDITURES/APPROPRIATIONS	5,422	72,636	116,550
	REVENUES MINUS EXPENDITURES	5,280	-50,988	-31,409
	ENDING BALANCE MARCH 31	81,371	31,488	154

8	SANITARY SEWER FUND	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
388	TOTAL BALANCE ON HAND APRIL 1	1,685,352	1,487,556	2,050,156
	REVENUES			
335	Tap In Fees	36,705	30,288	30,000
353	Penalty Revenue	16,306	18,017	18,000
362	Sewer Treatment Charges (User Fees)	1,701,298	2,284,774	3,127,802
365	Newsletter Revenue	0	600	500
370	Employee Sharing Revenue (from GA, park, & roads)	0	77,833	101,000
381	Interest Income	33,811	20,507	15,000
387	Grant Revenue	0	735	169,935
389	Miscellaneous Revenue	7,924	0	0
389.4	Illinois Public Risk Grant	3,100	0	0
	TOTAL REVENUES	1,799,144	2,432,754	3,462,237
	TOTAL FUNDS AVAILABLE	3,484,496	3,920,310	5,512,393
	EXPENDITURES			
8-11	Operation & Maintenance Division	1,780,453	1,747,062	2,578,279
8-13	Capital Expenditures Division	32,245	47,851	547,000
8-14	Other Expenditures Division	0	387	12,000
	TOTAL EXPENDITURES	1,812,698	1,795,300	3,137,279
	REVENUES MINUS EXPENDITURES	-13,554	637,454	324,958
	BALANCE ON HAND MARCH 31	1,671,798	2,125,010	2,375,114

8	SANITARY SEWER FUND (continued)	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
8-11	OPERATION & MAINTENANCE DIVISION			
	ADMINISTRATION			
	PERSONNEL			
421	Salaries	366,360	345,267	375,000
440	Employee Sharing Expense (to general)	0	12,220	36,729
451	Health Insurance	97,302	97,030	121,000
453	Unemployment Insurance	598	569	1,000
454	Worker's Compensation	18,026	16,193	15,000
461	Social Security/Medicare	27,529	26,412	27,000
463	Illinois Municipal Retirement Fund	36,741	40,469	42,000
464	OPEB Obligation	26,529	0	0
471	Clothing & Uniform Allowance	6,919	5,366	7,000
	TOTAL ADMINISTRATION	580,004	543,526	624,729
	CONTRACTUAL SERVICES			
511	Maintenance - Building	620	4,193	10,000
512	Maintenance - Equipment	18,821	34,633	70,000
531	Accounting Services	21,600	22,000	24,000
532	Engineering Services	10,137	53,647	76,000
533	Professional Services	0	0	3,000
533.1	Julie Expenses	2,703	2,911	3,500
533.2	Attorney Fees	31,476	36,391	51,000
533.3	Website Services	40	200	250
533.4	Medical Services	376	225	1,000
533.5	EPA Permit	19,000	18,000	20,000
533.6	Answering Service			600
533.7	Water Shutoff Fees			6,000
534	Recording Fees	7,900	8,504	10,000
539	Testing Charges	1,708	20,383	4,000
540	Sewer Plant Operation (Hydro Services)	84,173	84,110	90,000
540.1	Sludge Removal	1,302	600	1,500
551	Postage	13,593	12,370	15,000
553	Publishing	331	1,550	7,000
554	Printing	1,759	2,034	3,000
555	Subscriptions	665	42	200
556	License Fees (Locis, Sidwell, Antivirus)	0	4,437	5,000
557	Newsletter	0	1,231	1,400
561	Dues (Township Officials and St. Clair County Township Officials)			350
562	Travel Expenses	25	207	1,000
563	Training	81	748	7,500
571.1	Phones & Internet Access	10,007	7,823	11,000
571.2	Ameren IP & Water Co.	145,814	0	0
571.3	Burglar Alarm System	420	315	550
571.4	Electric & Gas	5,609	103,096	115,000
571.5	Water & Sewer	779	9,116	12,000
573	Garbage Disposal	1,682	827	1,000

577	Sewerage Treatment by Belleville	308,843	307,876	315,000
578	Sewerage Treatment by Swansea	459,459	400,469	1,000,000
579	Banking Charges	4,237	1,990	2,000
579.1	Banking Fees Credii Cards	3,676	5,172	5,500
591	General Insurance	16,547	29,990	33,000
592	Supervisor's Bond	0	1,103	1,200
594	Equipment Rental (excavator, propane & Welding Tanks, Po	1,340	855	3,000
	TOTAL CONTRACTUAL SERVICES	1,174,723	1,177,048	1,910,550
	COMMODITIES			
612	Maintenance Supplies	1,534	11,905	25,000
617	Maintenance Supplies Grounds	0	476	1,000
651	Office Supplies	3,759	4,173	5,000
652	Operating Supplies	4,167	2,690	0
655	Fuel	8,958	7,244	12,000
684	Computer Charges	7,308	0	0
	TOTAL COMMODITIES	25,726	26,488	43,000
	TOTAL OPERATION & MAINTENANCE DIV	1,780,453	1,747,062	2,578,279

8	SANITARY SEWER FUND (continued)	2009-2010 Actual	2010-2011 Actual	2011-2012 Budgeted
8-12	DEBT REDUCTION DIVISION			
740	<i>Illinois State Loan</i>	2,642	0	0
	TOTAL DEBT DIVISION	2,642	0	0
8-13	CAPITAL EXPENDITURES DIVISION			
830	Equipment Purchase	3,210	47,154	100,000
840	Sewer Line Improvements			100,000
851	Sewer Line Repairs	3,147	0	300,000
852	Sewer Back Up Repairs	7,577	0	20,000
855	Easement Repairs	17,433	697	20,000
870	Office Equipment & Furniture	878	0	7,000
	TOTAL CAPITAL EXPENDITURES DIVISION	32,245	47,851	547,000
8-14	OTHER EXPENDITURES			
928	Contingencies (5% of appropriation max)	0	0	10,000
929	Miscellaneous	0	387	2,000
	TOTAL OTHER EXPENDITURES	0	387	12,000

SECTION 3: That the amount appropriated for town purposes for the fiscal year

April 1, 2011 and ending March 31, 2012, by fund shall be as follows:

1. GENERAL TOWN FUND	<u>\$294,300</u>
2. GENERAL ASSISTANCE FUND	<u>\$70,700</u>
3. PARK MAINTENANCE FUND	<u>\$116,550</u>
8. SANITARY SEWER FUND	<u>\$3,137,279</u>
TOTAL APPROPRIATIONS ALL FUNDS	<u><u>\$3,618,829</u></u>

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of three million five hundred seventy nine thousand five hundred nintey one dollars (\$3,618,829) for the fiscal year beginning April 1, 2011 and ending March 31, 2012.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of St. Clair Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the St. Clair County Clerk within 30 days after adoption

ADOPTED this 28th Day of June 2011, pursuant to a roll call vote of the Board
of Trustees of St. Clair Township, St. Clair County, Illinois

BOARD OF TRUSTEES	AYE	NAY	ABSENT
GREG BRIDGMAN	<u>✓</u>	<u> </u>	<u> </u>
ROBERT TRENTMAN	<u> </u>	<u>✓</u>	<u> </u>
DAVE BARNES	<u>✓</u>	<u> </u>	<u> </u>
RICHARD L. SCHOBERT	<u> </u>	<u>✓</u>	<u> </u>
TIMOTHY L. BUCHANAN	<u>✓</u>	<u> </u>	<u> </u>

Mary Carroll
Mary Carroll, Town Clerk

Timothy L. Buchanan
Timothy L. Buchanan, Supervisor



CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

ST. CLAIR TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of St. Clair Township, St. Clair County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2011 and ending March 31, 2012, as adopted this 28th Day of June 2011.

This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of St. Clair Township, St. Clair County, Illinois. This certification must be filed within 30 Days after the adoption of the Budget & Appropriation Ordinance.

Dated this 28th Day of June 2011

Mary Carroll
Mary Carroll, Town Clerk

Filed this 30 Day of June 2011

Bob Delaney
County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

ST. CLAIR TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of St. Clair Township, St. Clair County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

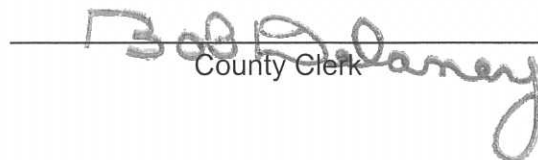
This certification is made and filed pursuant to the requirements of 35 ILCS 200/18-50 and on behalf of St. Clair Township, St. Clair County, Illinois. This certification must be filed within 30 Days after the adoption of the Budget & Appropriation Ordinance.

Dated This 28th Day of June 2011.



Timothy L. Buchanan, Supervisor

Filed this 30 Day of June 2011


County Clerk