

Regular Meeting St. Clair Township

DATE: July 22, 2014
TIME: 7:00 p.m.
LOCATION: St. Clair Township Bldg.
107 Service Street
Swansea, IL

CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

ROLL CALL

Present: Supervisor Barnes
Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, Greg Hipkind
Absent: none

Officials Present: Clerk Brenda Reed, Road Commissioner Skip Kernan

Others Present: Ron Stuckel, Engineer
Dean Wallen Terry Carroll
Sue DonCarlos Guy DonCarlos

APPROVE MINUTES

Trustee Carroll made a motion to approve the June 24, 2014, Regular Meeting Minutes, Trustee Hipkind seconded the motion. Roll call vote. All in favor.

Clerk Reed passed draft copies of the June 24, 2014, Executive Session Minutes to the board to be reviewed for approval and copies of Executive Session Minutes recommended for release.

Trustee Carroll made a motion to approve the June 24, 2014 Executive Session Minutes, Trustee Sturgis seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Barnes. No – Hipkind. Present – Wells. Motion passed.

Executive Session Minutes recommended for release will be reviewed again and voted on at the August meeting.

TREASURER’S REPORT

Supervisor Barnes read the beginning and ending balances of each fund for the month of June.

	<u>June 1, 2014</u>	<u>June 30, 2014</u>
General Town Fund	\$352,991.22	\$370,132.62
General Assistance Fund	\$62,941.33	\$58,975.98
Park Maintenance Fund	\$124,438.48	\$140,757.78
Road & Bridge Fund	\$421,078.84	\$464,144.64
Permanent Road Fund	\$874,020.25	\$897,874.43
Sanitary Sewer Fund	\$4,388,738.63	\$4,403,591.68

Trustee Carroll made a motion to approve the Treasurer’s Report. Trustee Sturgis seconded the motion. Roll call vote. All in favor

BUDGET REPORT

Trustee Hipskind made a motion to approve the Budget Report. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

MONTHLY BILLS

Trustee Sturgis made a motion to approve the Budget Report. Supervisor Barnes seconded the motion. (The motion was made to approve the Budget Report but the document being reviewed and discussed immediately prior to the motion was the monthly Accounts Payable Board List.) Roll call vote. All in favor.

COMMUNICATIONS

Supervisor Barnes reported Jeff Carmack discovered multiple sewer lines in need of repair when he was doing camera inspections in Villa Madero. Some repairs are completed. Some are still in process. It was apparent one of the areas in need of repair was caused by the water company. The water company made that repair.

SUPERVISOR’S REPORT

Supervisor Barnes reported the amount of delinquent sewer bills continues to increase even though every effort is being made to collect amounts due.

HIGHWAY COMMISIONER’S REPORT

Road Commissioner Kernan reported the laying of the new concrete pavement in Chenot Place is moving along nicely. He said they hope to be finished with the project by mid-August.

Bidding on Primrose and Gerri Ann will be in 3 weeks.

The Sierra Drive grant application was rejected because blight in the area was not severe enough. Supervisor Kernan said they plan to continue with the project.

PARK BOARD REPORT

Trustee Wells reported that Dean Wallen is now President of the park board and Trustee Wells is acting Secretary. There will be a coordinated effort to wage war on honeysuckle Saturday, October 11, 2014 from 9:00 a.m. until noon at Centennial Park. Volunteers are needed.

PUBLIC COMMENTS

Vladimir Halupa, Precinct 32 Committeeman, reported the residents have had no major problems during road construction in Chenot Place. However, he shared speeding vehicles have become a problem. He suggested a stop sign at Fawn Lilly and Magnolia. He also announced a post construction block party to be held at his home with refreshments being generously provided by Road Commissioner Kernan.

Bob Trentman, County Board Member, asked why the sewer rate is 1.3 times the regular rate when it was his understanding the township sewer fees were increased for the purpose of collecting money in anticipation of amounts due when the sewer agreement was eventually finalized. He also questioned whether the user fee added to township residents' bills being billed by Swansea would be used exclusively for those residents' sewer lines.

Dean Wallen stated he is stunned by the sewer agreement entered into with Swansea. He thinks it is a bad deal for the township residents it affects.

BUSINESS ITEMS

- Loop Creek Park sewer line relocation – Engineer Ron Stuckel explained the work done by Midwest Excavating on the sewer line relocation at Loop Creek Park and submitted their pay request for the project. Trustee Carroll made a motion to pay Midwest Excavating \$41,806.00. Trustee Hipskind seconded the motion. Roll call vote. All in favor.
- Purchase new generator – Supervisor Barnes explained the generator the township is currently using is not large enough to operate the camera the township intends to purchase, the computer, and the trailer air conditioner. There is concern equipment could be ruined by a power surge. A generator with an inverter would calm that concern. Trustee Carroll made a motion to authorize Supervisor Barnes to purchase a new generator in the \$4,000.00 price range. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

- Prevailing Wage Ordinance – The ordinance passed at last month’s meeting did not include the road district. The ordinance was corrected to include the road district. Trustee Hipskind made a motion to approve Ordinance 2014-1, the amended prevailing wage ordinance. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- CPR and AED (defibrillator) training – Supervisor Barnes inquired about training offered by the Red Cross and Zee Medical. Training from the Red Cross would cost \$1,050. Training from Zee Medical would cost \$495 for up to twelve people. Trustee Wells made a motion to approve the training for 2 year certification from Zee Medical. Trustee Hipskind seconded the motion. Roll call vote. All in favor.
- Portable sanitation – Supervisor Barnes said there have been many requests for restrooms at Loop Creek Park. Supervisor Barnes provided price quotes from R & R Sanitation and Ameri-Can for rental of portable sanitation units. There was question about when the reduced price for once a month winter servicing would start. Supervisor Barnes said he was told the township could decide when to start the winter service schedule. Trustee Wells made a motion to contract with Ameri-Can for one standard and one handicap sanitation unit for Loop Creek Park. Trustee Hipskind seconded the motion. Roll call vote. All in favor.
- Sewer pipe repair kit – Supervisor Barnes shared information about two sewer pipe repair systems. The companies selling the systems were Perma-Liner Industries, Inc. based in Florida and McIntire Management Group based in Kansas City. Trustee Carroll made a motion to approve purchasing the system from McIntire Management Group for \$2,570.80. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Transfer of Appropriation – Trustee Carroll made a motion to approve the Transfer of Appropriation for St. Clair Township and St. Clair Road District. Trustee Hipskind seconded the motion. Roll call vote. All in favor.
- Shredding of documents – Supervisor Barnes said the township has received approval from the state to shred 33 boxes of documents. He said most of the documents are old sewer bill receipts. The approximate cost to have the shredding done will be \$1,500. The trustees would like to see the list of what was approved before they vote on shredding the documents.

EXECUTIVE SESSION

At 8:30 p.m. Supervisor Barnes made a motion to go into executive session to discuss the minutes of meetings lawfully closed under this Act whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06. Trustee

Carroll seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Hipkind, Barnes. Present – Wells. Motion passed.

The board returned to the regular meeting at 8:35 p.m.

ADJOURNMENT

Trustee Carroll made a motion to adjourn the meeting at 8:35 p.m. Trustee Wells seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed
St. Clair Township Clerk

Approved: August 26, 2014