

## **Regular Meeting St. Clair Township**

DATE: November 18, 2014  
TIME: 7:00 p.m.  
LOCATION: St. Clair Township Bldg.  
107 Service Street  
Swansea, IL

### CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

### ROLL CALL

Present: Supervisor Barnes  
Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, Greg Hipkind  
Absent: none

Officials Present: Clerk Brenda Reed, Road Commissioner Skip Kernan

Others Present: Dean Wallen Brad Kreisler  
Brian Kreisler Les Stephan

### APPROVE MINUTES

Trustee Carroll made a motion to approve the minutes for the October 28, 2014 regular meeting. The motion was seconded by Supervisor Barnes. Roll call vote. All in favor.

The minutes of the executive session October 28, 2014 were given to all board members. Trustee Carroll made a motion to approve the October 28, 2014, Executive Session Minutes. The motion was seconded by Trustee Hipkind. Roll call vote. All in favor.

### TREASURER'S REPORT

Supervisor Barnes read the beginning and ending balances of each fund for the month of October.

	<u>October 1, 2014</u>	<u>October 31, 2014</u>
General Town Fund	\$ 466,419.16	\$ 461,110.19
General Assistance Fund	\$ 75,097.04	\$ 72,435.07
Park Maintenance Fund	\$ 176,554.66	\$ 175,663.08
Road & Bridge Fund	\$ 538,160.92	\$ 515,211.89
Permanent Road Fund	\$ 1,130,629.20	\$ 945,688.98
Sanitary Sewer Fund	\$ 4,592,881.30	\$ 4,647,820.23

After questions and answers about some line items Trustee Sturgis made a motion to accept the treasurer's report. Trustee Hipskind seconded the motion. Roll call vote. Yes – Wells, Sturgis, Hipskind, Barnes. No – Carroll. Motion passed.

#### BUDGET REPORT

After discussion about attorney's fees in the amount of \$35,779.43, Supervisor Barnes made a motion to approve the budget report. Trustee Carroll seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Barnes. No – Wells, Hipskind. Motion passed.

#### MONTHLY BILLS

After discussion and comments about some line items a motion to approve the monthly bill list (accounts payable list) was made by Supervisor Barnes. Trustee Sturgis seconded the motion. Roll call vote. Yes – Sturgis, Barnes. No – Carroll, Wells, Hipskind. Motion failed.

#### COMMUNICATIONS

Supervisor Barnes read a resignation letter from Assessor Jim Wilson. He is resigning due to his recent election to the St. Clair County Board of Review.

#### HIGHWAY COMMISSIONER'S REPORT

Road Commissioner Kernan reported his crew is currently working on the Phlox and Gerri Ann projects. Both projects are expected to be finished by December 10 if there are no delays due to weather.

Road Commissioner Kernan said he expects delivery of salt ordered through the county to be made in the next two weeks. Road Commissioner Kernan explained he is looking at alternatives to salt for treatment of freezing roads because of a shortage of road salt this year.

#### SUPERVISOR'S REPORT

Supervisor Barnes reported 99 water shut-off notices were sent with October sewer bills. The amounts due varied from \$130 to \$850.

Supervisor Barnes reported he met with officials from Belleville to discuss the new sewer contract with the city. He said the language in the contract proposed by Belleville is very similar to the contract with Swansea. There are 2,160 township residents serviced by the Belleville sewer system. The proposed contract is being reviewed to determine how it will affect the township economically.

#### PARK BOARD REPORT

Park Board President Dean Wallen reported the lighting district will meet with Ameren and the township to discuss what lighting is needed at the proposed restrooms in Loop Creek Park when the time is appropriate.

Mr. Wallen said Grant Evits, a representative from Illinois American Water Company could possibly help expedite the removal of the capped-off pipe, owned by the Department of Defense, that is causing an erosion problem in Centennial Park.

#### PUBLIC COMMENTS

Dean Wallen suggested having a public hearing to address the new sewer billing procedures for some township residents as a result of the new sewer contract with Swansea.

#### BUSINESS ITEMS

##### Township Property and Liability Insurance

Brian Kreisler from Warma, Witter, Kreisler & Assoc., Inc. explained insurance coverage for the township through Illinois Counties Risk Management Trust (ICRMT) (proposal attached). The township currently has insurance with ICRMT.

Ron Foppe, Marketing Rep for Township Officials of Illinois Risk Management Association (TOIRMA), explained insurance coverage for the township available through TOIRMA (proposal attached). This is the first year TOIRMA has been able to offer the township complete insurance coverage because of the township's risk exposure due to the sewer plant.

Trustee Hipskind said because of the size of the township and the amount of exposure he felt the policy through ICRMT was better suited to the township. Supervisor Barnes stated it was probably advantageous for the township to have had competitive quotes this year. Supervisor Barnes made a recommendation to go with coverage through ICRMT presented by Warma, Witter, Kreisler & Associates.

Trustee Hipskind made a motion to accept the proposal for insurance coverage with Warma Witter Kreisler & Associates. The motion was seconded by Trustee Wells. Roll call vote. Yes – Wells, Sturgis, Hipskind, Barnes. No – Carroll. Motion passed.

#### Township Tax Levy

Supervisor Barnes stated the levy is the same amount as last year.

Trustee Hipskind made a motion to approve St. Clair Township Tax Levy Ordinance 2014-3. Trustee Wells seconded the motion. Roll call vote. Yes – Wells, Hipskind, Barnes. No – Carroll, Sturgis. Motion passed.

#### Road District Tax Levy

Road Commissioner Kernan stated the levy is the same amount as last year.

Trustee Wells made a motion to approve St Clair Road District Tax Levy Ordinance 14-R3. Trustee Hipskind seconded the motion. Roll call vote. Yes – Wells, Hipskind. No – Carroll, Sturgis, Barnes. Motion failed.

#### Request for Bids for Sewer Department Pick-up Truck

Supervisor Barnes said a new truck for the sewer department is on the project list for the year and in the budget. A larger truck is needed to haul the recently acquired portable generator. Trustee Carroll made a motion for Supervisor Barnes to get bids for a truck for the sewer department. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

#### Centennial Park Agreement

Trustee Wells pointed out under heading IV. Maintenance, language needed to be specific that parcels owned by the township will be maintained by the township and parcels owned by Swansea will be maintained by Swansea. Language about the respective owners of the parcels being responsible for mowing their parcels also needed to be added under heading IV. Maintenance 3. Lawns. Trustee Wells made a motion to approve the AGREEMENT BETWEEN ST. CLAIR TOWNSHIP AND THE VILLAGE OF SWANSEA ON THE USE, MAINTENANCE AND IMPROVEMENT OF CENTENNIAL PARK as amended. Trustee Sturgis seconded the motion. Roll call vote. All in favor

#### ADJOURNMENT

At 9:19 p.m. Trustee Carroll made a motion to adjourn the meeting. Trustee Hipskind seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed  
St. Clair Township Clerk

Approved: December 16, 2014