

Regular Meeting St. Clair Township

DATE: October 27, 2015
TIME: 7:00 p.m.
LOCATION: St. Clair Township Bldg.
107 Service Street
Swansea, IL

CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

ROLL CALL

Present: Supervisor Barnes
Trustees Mary Carroll, Jaynie Wells,
Absent: Trustees Keith Sturgis, Greg Hipskind
A quorum was present.

Officials Present: Clerk Brenda Reed

Others Present: Ron Stuckel, Engineer
Terry Bruckert; Bruckert, Gruenke & Long, P.C.
Dean Wallen
Lexi Cortes
Chad Rhutasel

APPROVE MINUTES

September 22, 2015 Minutes - Two corrections were suggested for the minutes as presented. Under "Communications" add, the grant for the *parking lot at Centennial Park*. Under "Park Board Report" change picnic table roofs *will be* painted to *need to be* painted. Trustee Carroll made a motion to approve the minutes as corrected. Trustee Wells seconded the motion. Roll call vote. Yes – Carroll, Wells, Barnes. Absent – Sturgis, Hipskind. Motion passed.

August 25, 2015 Executive Session Minutes – Supervisor Barnes made a motion to approve the August 25, 2015 Executive Session Minutes. Trustee Carroll seconded the motion. Roll call vote. Yes – Carroll, Wells, Barnes. Absent – Sturgis, Hipskind. Motion passed.

TREASURER’S REPORT

Supervisor Barnes read the beginning and ending balances of each fund for the month of September.

	<u>September 1, 2015</u>	<u>September 30, 2015</u>
General Town Fund	\$ 463,605.67	\$ 491,036.24
General Assistance Fund	\$ 76,626.95	\$ 82,213.95
Park Maintenance Fund	\$ 194,648.49	\$ 185,650.12
Road & Bridge Fund	\$ 374,745.11	\$ 410,194.86
Permanent Road Fund	\$ 970,450.55	\$ 976,310.81
Sanitary Sewer Fund	\$ 4,855,641.89	\$ 4,770,065.25

Trustee Carroll made a motion to approve the treasurer’s report. Trustee Wells seconded the motion. Roll call vote. Yes – Carroll, Wells, Barnes. Absent – Sturgis, Hipskind. Motion passed.

BUDGET REPORT

Trustee Carroll made a motion to approve the budget report for the month of September. Trustee Wells seconded the motion. Roll call vote. Yes – Carroll, Wells, Barnes. Absent – Sturgis, Hipskind. Motion passed.

COMMUNICATIONS

Supervisor Barnes asked Chad Rhutasel to attend the meeting to explain the services his company provides the township. Chad Rhutasel, Hydro Services, Inc., is contracted to operate the township’s sewer plant. He explained the EPA classifies the plant as a Class 1 Plant because more than one million gallons of waste are treated per day. The EPA requires a Class 1 certified operator to run the plant. He added they are at the plant eight hours a day Monday through Friday, one hour on Saturday and Sunday, and on-call 24 hours a day. Each of the township’s seventeen lift stations are checked three times a week by the operator on site and each is equipped with an automatic dialer that is activated if a problem is detected. He said they do most of the required EPA testing on site.

ROAD COMMISSIONER’S REPORT

Road Commissioner Kernan was not at the meeting but provided a written list of the road work in progress and finished since the last meeting. He also provided a letter from the IEPA that noted the township is proactive in the storm water program and is meeting the six minimum control measures specified for year one of a 5-year period.

SUPERVISOR'S REPORT

Past due sewer billing - Supervisor Barnes provided a print out of the totals of past due sewer amounts and a list of past due accounts now billed by Swansea indicating which have liens and which are filed with the state's debt recovery program. Sixty-three shut-off notices were sent with October bills.

Swansea letter – Letters exchanged between the township and Swansea regarding the sewer agreement were provided in the meeting packet. The letter from Swansea dated August 5, 2015 stated, "The Swansea Board will review any suggestions that the St. Clair Township Board will put forward." A letter to Swansea from St. Clair Township dated September 14, 2015, included proposed changes to the sewer agreement. A letter from Swansea dated September 24, 2015, stated, "Unfortunately, the Village's position is so far from the Township's that the Village sees no point in negotiating."

PARK BOARD REPORT

Park Board President Dean Wallen reported the next Volunteer Day will be January 18, 2016, weather permitting. Paperwork was provided to Ameren on September 23, 2015, regarding the light pole at Centennial Park. Mr. Wallen noted the board would be discussing work to be done on the trail at Centennial Park. He reminded the board to not forget about suggestions for the trail at Loop Creek Park. The next Park Board meeting will be November 11, 2015.

PUBLIC COMMENTS

Supervisor Barnes asked if anyone wanted to address the board. There was no response.

BUSINESS ITEMS

- Lining sewer pipes – Bids for lining stated sewer pipes were opened October 23, 2015. Two bids were received. The bid from Visu-Sewer of Missouri, LLC was \$104,656.00. The bid from SAK Construction, LLC was \$109,759.75. Supervisor Barnes made a motion to contract with Visu-Sewer in the amount \$104,656.00 for lining sewer pipes as stated. Trustee Carroll seconded the motion. Roll call vote. Yes – Carroll, Wells, Barnes. Absent – Sturgis, Hipskind. Motion passed.
- Sewer camera – Supervisor Barnes shared his and the sewer department employees' excitement over the self-cleaning lense feature of the Aries PE3410 Pathfinder camera. Coe Equipment, Inc. gave a price of \$20,780.00 for the camera and accessories. With a \$1,000 trade in allowance for the township's current camera the cost will be less than \$20,000. TOI advised Supervisor Barnes it was not necessary to request bids for the camera. Trustee Carroll made a motion to approve the purchase of the camera from Coe

Equipment, Inc. Supervisor Barnes seconded the motion. Roll call vote. Yes – Carroll, Barnes. No - Wells. Absent – Sturgis, Hipskind. Motion passed.

- Anti-discrimination Policy – St Clair Township’s Policy Against Discrimination, Harassment, and Sexual Misconduct was on the agenda last month but no action was taken to give the board more time to review the document. There was no discussion about the policy tonight. Trustee Carroll made a motion to accept St Clair Township’s Policy Against Discrimination, Harassment, and Sexual Misconduct. Supervisor Barnes seconded the motion. Roll call vote. Yes – Carroll, Wells, Barnes. Absent – Sturgis, Hipskind. Motion passed.
- Centennial Park winter porta-potties – Trustee Wells made a motion to place porta-potties (from the vendor currently used at Loop Creek Park) in Centennial Park after water is shut off at the permanent restrooms. Trustee Carroll seconded the motion. Roll call vote. Yes – Carroll, Wells, Barnes. Absent – Sturgis, Hipskind. Motion passed.
- Centennial Park trail west of creek – KDG projected the cost of asphaltting the trail west of the creek to be \$172,000. With the balance in the park fund at \$185,000 consensus was to bring the topic up for discussion next year. Supervisor Barnes stated the issue died for a lack of motion.

EXECUTIVE SESSION

There were no issues to be discussed in Executive Session.

ADJOURNMENT

At 7:38 p.m. Trustee Wells made a motion to adjourn the meeting. Trustee Carroll seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed
St. Clair Township Clerk

Approved: Nov. 17, 2015