

## **Regular Meeting St. Clair Township**

DATE: April 19, 2016  
TIME: 7:00 p.m.  
LOCATION: St. Clair Township Bldg.  
107 Service Street  
Swansea, IL

### CALL TO ORDER

The regular meeting of St. Clair Township Board of Trustees was called to order at 7:00 p.m. by Supervisor Barnes with the Pledge of Allegiance.

### ROLL CALL

Present: Supervisor Barnes  
Trustees Mary Carroll, Jaynie Wells, Keith Sturgis, Greg Hipkind  
Absent: none

Officials Present: Clerk Brenda Reed

Others Present: Terry Bruckert, Bruckert, Gruenke, & Long, PC  
Dean Wallen                      Jeff Carmack  
Vladimir Halupa                Jill Halupa  
John Frazier                      Sue Gruberman  
Skip Kernan                      Bob Bueckler

### APPROVE MINUTES

Trustee Sturgis made a motion to approve the March 22, 2016, Regular Board Meeting Minutes as presented. Trustee Carroll seconded the motion. Roll call vote. All in favor.

The board reviewed draft minutes for the executive session during the March 22 meeting. Trustee Carroll made a motion to approve the March 22, 2016 Executive Session Minutes. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

### TREASURER'S REPORT

Supervisor Barnes read the beginning and ending balances of each fund for the month of March.

	<u>March 1, 2016</u>	<u>March 31, 2016</u>
General Town Fund	\$ 452,405.53	\$ 443,189.12
General Assistance Fund	\$ 72,962.97	\$ 67,152.07
Park Maintenance Fund	\$ 176,606.95	\$ 170,397.43
Road & Bridge Fund	\$ 354,110.95	\$ 336,948.98
Permanent Road Fund	\$ 300,628.64	\$ 272,075.41
Sanitary Sewer Fund	\$ 4,621,933.68	\$ 4,892,965.22

Trustee Carroll made a motion to approve the Treasurer’s Report. Trustee Sturgis seconded the motion. Roll call vote. All in favor.

**BUDGET REPORT**

Trustee Sturgis made a motion to approve the Budget Report for March. Supervisor Barnes seconded the motion. Roll call vote. All in favor.

**COMMUNICATIONS**

There were no communications.

**ROAD COMMISSIONER’S REPORT**

There was no Road Report.

**SUPERVISOR’S REPORT**

Superviosr Barnes stated the amount of sewer bills that are past due 151 days has decreased to \$101,848.

**PARK BOARD REPORT**

Park Board President Dean Wallen shared more details about the cost of a compost toilet. With solar power the unit cost would be \$23,000. Because electric is available at the site the amount could be reduced \$1,800. The park board is investigating the cost of lime for the trail at Centennial Park. Volunteer Day at Centennial Park is scheduled for May 14, 2016 from 9 – 12:00 a.m. Monarch butterfly gardens are planned for High Mount, Whiteside, and Wolf Branch schools. Effinger’s is assisting with the butterfly garden project. The park board suggested asphaltting the area between the street and hockey rink at Wolf Branch for parking.

**PUBLIC COMMENTS**

Vladimir Halupa stated he would like to have the oppportunity to comment after the board’s discussion of each Business Items on the agenda.

## BUSINESS ITEMS

- Time clock – The board discussed placing a time clock at the sewer plant and at the office. Supervisor Barnes said it will aid in preparing payroll by electronically recording hours worked. The installation of a time clock is not because of any issues with employees. Two bids were received and presented to the board. Trustee Carroll made a motion to purchase two time clocks and tech support from Crown Security Products at the cost of \$1,090 as stated in their price quote. Trustee Sturgis seconded the motion. Roll call vote. Yes – Carroll, Wells, Sturgis, Barnes. No – Hipskind. Motion passed.
- Sewer plant roof repair – Supervisor Barnes requested bids for repair of the roof at the sewer plant. All bids were more than \$20,000 so a formal request for bids is required.
- Manhole and sewer lining – Trustee Carroll made a motion to give approval to Supervisor Barnes to seek bids for manhole and sewer lining. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Sealing asphalt at Loop Creek Park – Trustee Carroll made a motion to approve moving forward on having A1 Professional Asphalt & Sealing, LLC seal the asphalt tennis courts, parking lot, and entry at Loop Creek Park as stated in their proposal for the sum of \$4,570.00. Trustee Sturgis seconded the motion. Roll call vote. All in favor.
- Basketball backboard at Loop Creek – A backboard and rim need to be replaced at Loop Creek Park. The cost will be approximately \$625. Trustee Carroll made a motion to purchase the backboard and rim from Curt Smith's. Trustee Wells seconded the motion. Roll call vote. All in favor.
- Transport fee – The yearly review of the sewage transport fee charged to township residents being serviced by Swansea will be presented by Brian Buckheit at the meeting next month.

## EXECUTIVE SESSION

At 7:46 p.m. Trustee Sturgis made a motion to move into Executive Session per the OMA under Section 2(c)1, a personnel matter and Section 2(c)2, union negotiations. Trustee Carroll seconded the motion. Roll call vote. Yes – Carroll, Sturgis, Barnes. No – Wells, Hipskind. Motion passed. Supervisor Barnes announced no action would be taken when the Board comes out of Executive Session.

At 8:01 p.m. the regular meeting reconvened.

## ADJOURNMENT

At 8:06 p.m. Trustee Sturgis made a motion to adjourn the meeting. Trustee Wells seconded the motion. Voice vote. All in favor.

Respectfully submitted:

Brenda Reed  
St. Clair Township Clerk

Approved: May 24, 2016