

Annual Township Meeting St. Clair Township

DATE: April 14, 2015

TIME: 7:00 p.m.

LOCATION: 107 Service Street, Swansea

ATTENDEES: Clerk Brenda Reed
R. Dean Wallen
Keith Sturgis
Dave Barnes
Mary Carroll
Patsy Tarven *
Skip Kernan *
Bob Trentman *
Angela Roewe *
* did not sign in

CALL TO ORDER

At 7:00 p.m., Clerk Brenda Reed, called the Annual Town Meeting to order with the Pledge of Allegiance.

ELECTION OF MODERATOR

Clerk Reed asked for a nomination for Moderator. Dave Barnes made a motion to nominate Dean Wallen. Skip Kernan seconded the motion. A voice vote was taken. All in favor. Dean Wallen was sworn in as Moderator.

APPROVE MINUTES

Moderator Wallen asked for a motion to approve the minutes of the previous annual meeting. Dave Barnes made the motion to approve the April 8, 2014, Annual Town Meeting Minutes. Keith Sturgis seconded the motion. A voice vote was taken. All in favor.

ANNUAL TREASURER'S REPORT

Clerk Reed read the balances of each fund as reported on the Supervisor's Annual Treasurer's Report. The cash balance of each fund as of March 31, 2015 was reported as follows.

General Town Fund	\$ 418,878.55
General Assistance Fund	\$ 56,975.08
Park Maintenance Fund	\$ 160,935.32
Road & Bridge Fund	\$ 419,812.04

Permanent Road Fund	\$ 638,194.98
Sanitary Sewer Fund	\$ 4,856,702.35

Clerk Reed pointed out the ending balances on the previous year's report were not the same as the beginning balances on the current Treasurer's Report. Clerk Reed said township office staff explained to her the differences were due to adjustments made when the auditors completed the Annual Financial Report for fiscal year ending March 31, 2014. Supervisor Barnes said he would get a definitive explanation of the adjustments. Keith Sturgis made a motion to accept the Fiscal Year 2015 Annual Treasurer's Report. Dave Barnes seconded the motion. A voice vote was taken. All in favor.

TOWNSHIP PROJECTS

Supervisor Barnes reviewed past and future projects for the Township.

He stated the projects completed in fiscal year 2014/2015 were

- dining area added at the sewer plant;
- shower refinished at the sewer plant;
- heater replaced in work area at the sewer plant;
- sewer line at Loop Creek relocated (in process since 2010);
- lighting upgrades at office, sewer plant, Loop Creek and Centennial Park; and
- spot repairs on sewer lines and manhole repairs.

Supervisor Barnes read a list of planned projects for fiscal year 2015/2016:

- resurface office parking lot;
- seal parking lot at Loop Creek Tennis Court;
- purchase lawn mower for Parks Department;
- repair Whiteside Tennis Court;
- place benches at Wolf Branch Tennis Court;
- improvements at Loop Creek Park include
 - restroom, softball field, soccer field, lighting, pavilion, drinking fountains, walking/bike trail, restore backstop, player benches at ball field, repair basketball goals;
- improvements at Centennial Park include
 - mulch trails, remove bridge and replace with a culvert, dredge brewery pond;
- seal parking lot at sewer plant;
- purchase of a new pick-up for sewer department;
- purchase a sewer pipe locator;
- replace sludge belt press;
- purchase new sewer camera;

- purchase gas detector;
- repair Northland Drive manholes;
- replace Northland Drive sewer line because of subsidence (when subsidence stops);
- maintenance on sewer plant (project expected to cost \$330,000); and
- reline problem sewer lines and manholes.

ROAD DISTRICT PROJECTS

Road Commissioner Kernan provided a list of projects completed in fiscal year 2014/2015 and a list of proposed road projects for the coming fiscal year. Major projects completed this year were Chenot Place, Gerri Ann Drive, and Phlox Drive. Blacktop work was completed on Inspiration, South 7th, South 11th, Minnie, Irene, Cornell, and Friendly Acres. The road department hired another full-time employee. The road department with Swansea and the county had a large item pick up.

The major road projects proposed for fiscal year 2015/2016 are on Narcissus, Heather, Shady Sir Arthur Court, Edgewater, Whiteside, and Elizabeth. Those projects are estimated to have a total cost of \$1,250,00. Regular maintenance will continue with concrete work on about 20 streets throughout the township and black top work on about 12 streets. Road Commissioner Kernan said he plans to buy a new street sweeper and hire a fifth employee for the street department.

PUBLIC COMMENTS

Patsy Tarven asked Road Commissioner Kernan how he would be able to hire a fifth person when the board had not approved that line item in the 2015/2016 Road District Budget. Ms. Tarven suggested having a third party do an evaluation to determine the number of employees the township needs to conduct its business efficiently.

NEXT ANNUAL TOWNSHIP MEETING

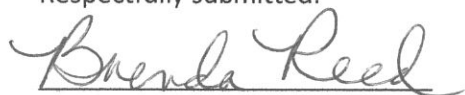
Mary Carroll made a motion to schedule the next Annual Town Meeting on April 12, 2015 at 7:00 p.m., at the Township Building, 107 Service Street, Swansea. Dave Barnes seconded the motion. Voice vote. All in favor.

ADJOURN MEETING

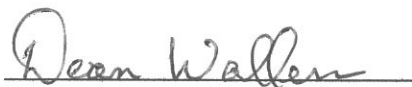
There being no further business Dave Barnes made a motion to adjourn the meeting. Mary Carroll seconded the motion. Voice vote. All in favor.

The meeting adjourned at 7:59 p.m.

Respectfully submitted:

A handwritten signature in cursive script that reads "Brenda Reed". The signature is written in black ink and is positioned above a horizontal line.

Brenda Reed
St. Clair Township Clerk

A handwritten signature in cursive script that reads "Dean Wallen". The signature is written in black ink and is positioned above a horizontal line.

Dean Wallen
Moderator

Approved: April 12, 2016